

## Kentucky Applied Behavior Analyst Licensing Board

August 23, 2013

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on August 23, 2013 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<b><u>Members Present</u></b> Shelli Deskins, Ph.D. – Chair Steve Foreman Tammy Hammond-Natof, Ph.D. Cyndy Blackledge, Ph.D.  <b><u>Members Absent</u></b> Scott Brinkman, Attorney at Law Stephen Wood Brady Dunnigan, Attorney at Law	<b><u>Occupations and Professions Personnel</u></b> Lindsey Lane, Board Administrator  <b><u>Others</u></b> Michael West, Board Counsel
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### **Call to Order**

Dr. Deskins called the meeting to order at 10:08am.

### **Approval of Minutes**

Minutes of the July 26, 2013 meeting were presented for the Board's review. Mr. Foreman made a motion to approve the minutes as presented. Dr. Blackledge seconded that motion and it carried.

### **Financial Report**

The Board reviewed the financial report ending July 31, 2013.

The Board asked Ms. Lane to find out why there was a fee under the 1099 reporting for Legal Services.

### **Report from O&P**

Ms. Lane reported that the office has begun the interview process to fill the vacant Administrative Specialist III position. The office hopes to have this position filled by September.

The office continues to work with the Commonwealth Office of Technology on the database conversion. COT staff has been meeting regularly with staff at O&P to move forward with this project.

### **Board Counsel Report**

Mr. West reported that all went well with the LRC meeting that Mr. Foreman attended with Assistant Attorney General Ryan Halloran.

### **Old Business**

The Board reviewed the responses from the facilities around the state regarding Medicaid services. There were several that weren't represented by a response and the Board asked Ms. Lane to follow up with those facilities.

The Board discussed sending license wallet cards to licensees with name, licensure type, and license number. Ms. Lane explained the cost per card would be \$1.38 for each one made. Dr. Blackledge made a motion to move forward with the creation of the licensure cards. Mr. Foreman seconded that motion and it carried.

### **New Business**

Ms. Lane informed the Board that they had two (2) new application to review and possibly license. The applications committee made a recommendation to approve the following Applications for Licensed Behavior Analyst submitted by Janice Cowen, and Shannon Priddy-Marin pending receipt of Ms. Priddy-Marins transcripts. Dr. Natof made a motion to accept the committee's recommendation. Mr. Foreman seconded that motion and it carried.

### **Travel and Per Diem**

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Dr. Natof seconded that motion and it carried unanimously.

### **Adjournment**

Mr. Foreman made a motion to adjourn the meeting. Dr. Blackledge seconded that motion and it carried unanimously. Meeting adjourned at 10:52am.